**Parents’ Foundation for Transitional Living**

**Board of Directors Retreat**

**Agenda/ Meeting Minutes:**

**9:00 am-9:30 am:** Welcome & getting to know each other/ continental breakfast.

**9:30 am-10:00 am:** What it means to be on the Board of Directors.

* Putting together job descriptions for the committees and different positions on the board.
* Review of the draft of the new application for new board members and board skills matrix
* This year will be annual report and reelections
* Board Matrix should have members demographics on it as well. EX: location, background

Monica: brings diversity, a voice, strength to the board.

Princess: Recruit to diverse the board (age, gender, diversity). Is currently strategic planning with her school.

Helen: this is her first time sitting on a board, still learning, offering her time and experience to the board and willing to help in support in whatever way is deemed appropriate.

Michael: having a balance between, between taking care of family and community. Putting someone’s beliefs into real world.

Jen: brings experience of ethics, came in as a crisis manager due to the pandemic. But is working on setting the table now for growth and opportunity.

**10:00 am-10:10 am:** Break.

**10:10 am-10:40 am:** Parents’ Foundation’s past – how we got started and our history.

* 1990 institutionalizing psych patients in the hospital was not allowed and people were being sent out.
* Where can these patients go, where do the live?
* Parents were looking at a future of where they were going to put their children
* Austin riggs and Medicaid based homes were the only options. The Lampke’s and co. created Parents’ Foundation
* Bought 100 Broadway, built it. Had a painted furniture contest to help furnish the building.

**10:40 am-11:10 am:** Parents’ Foundation’s present – what we are up to now.

-Review of the powerpoint Jen created

**11:10 am-11:20 am:** Break.

**11:20 am-12:20 pm:** Parents’ Foundation’s future – where are we going next?

* Review of the name and possible development/ explanation
* Scholarship
* Buying the buildings next door
* Working with IDD and Spectrum disorders
* What is Jen’s biggest dream for her career? Want to serve more people. To have staff learn and grow from opportunities, to either stay or take with them when they grow. Develop model of delivering care. Do we get a clinical license?
* Internal- do we lack a third tier for our residents who are aging.
* How we support the staff more with diversity
* Futuristically looking at a separate place (keeping 100 Broadway the same) but growing separately. Are we really at a place where we want to risk the place that we are?
* Reviewing the work the team is doing this year to make things more strategic.

**12:20 pm-12:30 pm**: Break.

**12:30 pm-1:00 pm:** Strategic Planning – a presentation by Jim Farnam and Keri Humphries

-Review of proposal

**Next Steps**